

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**September 26, 2017 @ 6:15 P.M.**

**AGENDA**

Student Matters

- Review HIB case recommendations
- Settlement Agreement

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**ACTION AGENDA**

September 26, 2017

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by \_\_\_\_\_

**ROLL CALL**

Dr. J. Barry Dickinson, President  
Mr. Eric Goodwin, Vice President  
Mrs. Kathy Judge  
Mrs. Carol Matlack  
Mrs. Lisa Sidel  
Mrs. Jane Scarpellino  
Mrs. Ruth Schultz  
Mr. Ken Tomlinson, Jr.  
Dr. Edward Wang

***Student Representatives to the Board of Education***

*Joshua Sodicoff, H.S. East                                 Carlee Cohen, H.S. West*  
*Lauren Atkin, H.S. East Alternate                                 Gay Brown, H.S. West Alternate*

*Dr. Joseph Meloche, Superintendent*  
*Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary*  
*Dr. Joseph Campisi, Assistant Superintendent, K-12*  
*Dr. Farrah Mahan, Director of Curriculum*  
*Mrs. LaCoyya Weathington, Director of Pupil Services*  
*Ms. Nancy Adrian, Director of Human Resources*  
*Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

**Pledge of Allegiance**

**Approval of Minutes:** Regular Action meeting dated July 25, 2017 and Committee of the Whole/Special Action meeting dated July 11, 2017. Executive Sessions dated July 11, 2017 and July 25, 2017.

**MOTION** \_\_\_\_\_ **SECOND** \_\_\_\_\_ **VOTE** \_\_\_\_\_

- Correspondence
- Presentation:
  - New Staff Welcome
- Representative Reports
- Public Discussion (up to three minutes per person)
- Superintendent’s Comments
- Action Agenda
- Second Public Discussion (up to three minutes per person)

**- over**

**ACTION AGENDA**  
**September 26, 2017**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

**Business & Facilities Committee Members (blue)**

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

**Policy & Legislation Committee Members (green)**

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

**Strategic Planning (buff)**

Chairperson: Carol Matlack

Administrative Liaisons: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

***PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE***



**ACTION AGENDA**  
**September 26, 2017**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Out of District Placements for the 2017-2018 School Year
3. Approval of Professional Services Agreement

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u>               | <u>CONFERENCE</u>   | <u>DATE</u>                   | <u>COST<br/>NOT TO EXCEED</u>                               |
|----------|---------------------------|---|-------------------------------|---|
| A        | Trina Scott<br>Malberg    | NJPSAFEA- NJ Leadership<br>Academy Series 4,<br>Glassboro, NJ | 12/11/17<br>1/23/18<br>5/7/18 | \$594.00<br>Registration/Mileage<br>CHASA Funds             |
| B        | Thomas Vasta<br>Marlkress | Field Repairs for Small<br>Engines, New Brunswick, NJ         | 2/6/18                        | \$347.19<br>Registration/Mileage/<br>Tolls<br>General Funds |

**ACTION AGENDA**  
**September 26, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED**

| <u>#</u> | <u>NAME</u>                    | <u>CONFERENCE</u>  | <u>DATE</u>  | <u>COST NOT TO EXCEED</u>  |
|----------|--------------------------------|--|--------------|--|
| C        | Thomas Vasta<br>Marlkress      | Shop Repairs for Small Engines, New Brunswick, NJ                            | 2/7/18       | \$347.19<br>Registration/Mileage/<br>Tolls<br>General Funds                                    |
| D        | Farrah Mahan<br>Central        | 2017 Learning Beyond the Horizon Annual Conference, Orlando, Florida         | 12/3-6, 2017 | \$2,199.66<br>Registration/Hotel/<br>Mileage/Rail/Cab/<br>Tolls/Parking/Meals<br>General Funds |
| E        | Scott Goldthorp<br>Central     | 2017 Learning Beyond the Horizon Annual Conference, Orlando, Florida         | 12/3-6, 2017 | \$2,199.66<br>Registration/Hotel/<br>Mileage/Rail/Cab/<br>Tolls/Parking/Meals<br>General Funds |
| F        | Violeta Katsikis<br>Central    | 2017 Learning Beyond the Horizon Annual Conference, Orlando, Florida         | 12/3-6, 2017 | \$2,199.66<br>Registration/Hotel/<br>Mileage/Rail/Cab/<br>Tolls/Parking/Meals<br>General Funds |
| G        | Michelle Smith<br>Central      | 2017 Learning Beyond the Horizon Annual Conference, Orlando, Florida         | 12/3-6, 2017 | \$2,199.66<br>Registration/Hotel/<br>Mileage/Rail/Cab/<br>Tolls/Parking/Meals<br>General Funds |
| H        | Melissa Wohlforth<br>Woodcrest | Strategies and Structures for Teaching Reading and Writing, Philadelphia, PA | 10/26/17     | \$213.02<br>Registration/Mileage/<br>Parking<br>Title II Funds                                 |
| I        | Katelyn Bower<br>Malberg       | NSTA Regional Conference   | 10/5-7, 2017 | \$1509.88<br>Registration,<br>Mileage, Lodging,<br>Parking, Meals<br>Title II Funds            |
| J        | Katelyn Bower<br>Malberg       | New Jersey Science Convention  | 10/24/17     | \$210.90<br>Registration, Mileage<br>General Funds   |
| K        | Scott Goldthorp<br>Malberg     | New Jersey Science Convention  | 10/24/17     | \$201.66<br>Registration, Mileage<br>General Funds   |

**ACTION AGENDA**  
**September 26, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the September 2017 cycle. There are 3 submissions.

| <b>Vendor</b>        | <b>ID</b> | <b>Term</b>     | <b>RSY</b> | <b>RSY Aide</b> | <b>ESY</b> | <b>ESY Aide</b> | <b>Amt</b>      |
|----------------------|-----------|-----------------|------------|-----------------|------------|-----------------|-----------------|
| Brookfield*          | 3016718   | 7/10/17-8/10/17 |            |                 | \$2,500    |                 | \$2,500         |
| Durand**             | 3012981   | 7/6/17-6/29/18  |            | \$30,600        |            | \$5,950         | \$36,550        |
| Salem County SSSD*** | 3000872   | 7/10/17-6/30/18 | \$41,669   |                 | \$4,600    |                 | \$46,269        |
| <b>Total</b>         |           |                 |            |                 |            |                 | <b>\$82,819</b> |

\*ESY contract received on 9/8/17.

\*\*Revised contract to include extraordinary services received on 8/29/17.

\*\*\*ESY contract received on 9/14/17. RSY contract received on 9/18/17.

**ITEM 3. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE SOUTHERN NEW JERSEY PERINATAL COOPERATIVE FOR THE 2017/2018 SCHOOL YEAR**

WHEREAS, the Board has determined that it is in its best interest to enter into a Professional Services Agreement with the Southern New Jersey Perinatal Cooperative (“SNJPC”) for the provision of nursing services to students attending nonpublic schools;

WHEREAS, N.J.S.A. 18A:40-23 et seq. requires the provision of nursing services to children attending nonpublic schools;

WHEREAS, the Commissioner of the New Jersey Department of Education has approved SNJPC as an authorized provider of school nursing services for nonpublic school students;

WHEREAS, SNJPC’s personnel are registered with the New Jersey State Board of Medical Examiners with respect to each nurse providing services;

WHEREAS, SNJPC will provide nursing services at a cost of \$96.03 for each student enrolled in each of the participating nonpublic schools during the period July 1, 2017 through June 30, 2018;

WHEREAS, SNJPC will provide nursing services at the following nonpublic schools: Camden Catholic, Jewish Community Center, Congregation M’Kor Shalom, Resurrection Regional School, Discovery Corner, Kings Christian, Politz Day School and Cherry Hill Montessori; and

**ACTION AGENDA**  
**September 26, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT -**  
continued

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(a)(1), a contract retaining nursing services may be negotiated and awarded by the Board via resolution, at a public meeting, without public advertising for bids as same constitutes a professional service;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a Professional Services Agreement between the Board and SNJPC for the provision of nursing services for the period beginning July 1, 2017 and ending June 30, 2018, at the rate of Ninety-Six Dollars and Three Cents (\$96.03) for each student enrolled in each of the above-referenced participating nonpublic schools; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Professional Services Agreement with SNJPC upon final approval of the form of same by the Board Solicitor.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**  
**September 26, 2017**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolution for the Award of Transportation
3. Resolution for the Award of Change Orders
4. Acceptance of Donations

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JULY 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2017**

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).



**ACTION AGENDA**  
**September 26, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

c) FOOD SERVICE OPERATING STATEMENT FOR JULY 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending July 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR JULY 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of July 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u>                 | <u>AMOUNT</u>      | <u>REPORT DATED</u>                |
|-----------------------------|--------------------|------------------------------------|
| Payroll & FICA              | \$6,558,429.32     | Payroll Dates:<br>8/30/17 –9/15/17 |
| SACC                        |                    |                                    |
| (1 <sup>st</sup> Bill List) | \$1,665.00         | 8/15/17 thru 8/29/17               |
| (2 <sup>nd</sup> Bill List) | 750.88             | 9/12/17                            |
| (3 <sup>rd</sup> Bill List) | <u>16,305.62</u>   | 9/26/17                            |
| SACC Bill List Total        | \$18,721.50        |                                    |
| Food Service                | <u>\$56,206.04</u> | 9/26/17                            |
| Grand Total                 | \$13,247,950.70    |                                    |

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f) APPROVAL OF BILL LISTS

It is recommended that the 1<sup>st</sup> Bill List dated September 26, 2017 in the amount of \$174,172.25, the 2<sup>nd</sup> Bill List in the amount of \$265,841.13 dated September 26, 2017 and the 3<sup>rd</sup> Bill List in the amount of \$2,532,503.41 dated September 26, 2017 be approved as submitted.

**ACTION AGENDA**  
**September 26, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) WHEELCHAIR

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

| School                              | Route               | Original Route | Bus Company               | # of students | Effective Date  | # Days | Route Cost per diem | Aide Cost per diem | Total Cost  |
|-------------------------------------|---------------------|----------------|---------------------------|---------------|-----------------|--------|---------------------|--------------------|-------------|
| Bancroft School Haddonfield         | Q-BNW2 / Wheelchair | n/a            | First Student, Inc.       | 1             | 9/5/17-11/30/17 | 59     | \$255.10            | \$51.00            | \$18,059.90 |
| Kingsway Learning Center Moorestown | KM-1W / Wheelchair  | KM-1           | Holcomb Bus Service, Inc. | 1             | 9/10/17-6/19/18 | 183    | \$70.00             | n/a                | \$12,810.00 |

Account Code: 11-000-270-514-83-0001

b) McKINNEY-VENTO / DCP&P

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

| School                        | Route  | Transport From | Bus Company                   | # of students | Effective Date  | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|-------------------------------|--------|----------------|-------------------------------|---------------|-----------------|--------|---------------------|--------------------|------------|
| Archway Lower School Atco, NJ | Q-MA17 | Pennsauken, NJ | West Berlin Bus Service, Inc. | 1             | 9/7/17-11/30/17 | 58     | \$139.00            | n/a                | 8,062.00   |

Account Code: 11-000-270-514-83-0001

**ACTION AGENDA**  
**September 26, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION** - continued

c) JOINTURES

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following route for the extended school year.

| School                                 | Route | Transport From | Bus Company      | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|--|-------|----------------|------------------|---------------|----------------|--------|---------------------|--------------------|------------|
| Mercer High School / Jointure (Joiner) | HS94  | Hamilton, NJ   | Rick Bus Company | 1             | Month of July  | n/a    | n/a                 | n/a                | \$568.63   |

Account Code: 11-000-270-514-83-0002

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following route:

| School                              | Route | Original Route | Bus Company              | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost  |
|-------------------------------------|-------|----------------|--------------------------|---------------|----------------|--------|---------------------|--------------------|-------------|
| The Bridge Academy (Jointure; Host) | BG-1  | n/a            | T&L Transportation, Inc. | 2             | 9/5/17-6/15/18 | n/a    | n/a                 | n/a                | \$31,250.40 |

Account Code: 11-000-270-514-83-0001

**ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

a) BID #1617-18 – VESTIBULE MODIFICATIONS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER

**RECOMMENDATION:**

Board approval is requested for Change Order 001, Project – Bid #1617-18 Vestibule Modifications and Related Work at Barclay Early Childhood Center for labor and material to install heavy duty grade carpet entry tile in Vestibule V-1 (add) \$4,213.00 be issued to W. J. Gross, Inc., Sewell, New Jersey.

|                          |                 |
|--------------------------|-----------------|
| Original contract amount | \$119,000.00    |
| Plus Change Order 001    | <u>4,213.00</u> |
| New contract amount      | \$123,213.00    |

**ACTION AGENDA**  
**September 26, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS -**  
continued

b) **BID #1617-7 FOUNDATION DRAINAGE AND EXTERIOR WALL  
REPLACEMENT AND RELATED WORK – PHASE II AT CHERRY  
HILL HS EAST**

**RECOMMENDATION:**

Board approval is requested for Change Order 001, Project – Bid #1617-7 – Foundation Drainage and Exterior Wall Replacement and Related Work at High School East to Fasolino Contracting Corporation , Sewell, NJ to be deducted from Allowance No. 1 and No. 2 as follows:

The following is to be deducted from Allowance No. 1:

|   |                          |                             |
|---|--------------------------|-----------------------------|
| Total amount of Allowance No. 1   |                          | <b>\$30,000.00</b>          |
| Removal of asbestos   | <b>(\$4,200.00)</b>      |                             |
| Additional structural steel scope of work                               | <b>(\$4,533.24)</b>      |                             |
| Address existing floor sill conditions                                  | <b>(\$5,320.55)</b>      |                             |
| Create smooth, continuous substrate for new curtain wall window framing | <b>(\$1,958.25)</b>      |                             |
| Removal of asbestos beneath VCT flooring                                | <b><u>(\$997.50)</u></b> |                             |
| <b>Total</b>  |                          | <b><u>(\$17,009.54)</u></b> |
| Remaining amount in Allowance No. 1.                                    |                          | <b>\$12,990.46</b>          |

The following is to be deducted from Allowance No. 2:

|                                     |                            |
|-------------------------------------|----------------------------|
| Total amount of Allowance No. 2     | <b>\$36,800.00</b>         |
| CMU face shell replacement          | <b><u>(\$6,900.00)</u></b> |
| Remaining amount in Allowance No. 2 | <b>\$29,900.00</b>         |

The deductions from these allowances will not affect the original contract amount of \$1,989,995.00.

**ACTION AGENDA**  
**September 26, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 4. ACCEPTANCE OF DONATIONS**

| <u>SCHOOL</u> | <u>DONATION</u>   | <u>GROUP OFFERING DONATION</u>   | <u>VALUE</u> |
|---------------|---|----------------------------------|--------------|
| Carusi        | Monetary- to be used for Spanish Chromebook and Cart              | Cherry Hill Education Foundation | \$4,327.00 * |
| Barton        | Monetary- to be used for Zenergy ball chairs and activity tables  | Cherry Hill Education Foundation | \$3,689.00 * |
| West          | Monetary- to be used for Travel Expenses for “ Empire Mock Trial” | Cherry Hill Education Foundation | \$1,550.00 * |
| Barton        | Monetary- to be used to purchase Chrome Books and cart            | Barton PTA                       | \$8,930.00   |

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Compensation—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) **Resignations**

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <b><u>Name</u></b> | <b><u>Location</u></b> | <b><u>Assignment</u></b> | <b><u>Salary/<br/>Stipend</u></b> | <b><u>Effective<br/>Date</u></b> | <b><u>Reason</u></b> |
|--------------------|------------------------|--------------------------|-----------------------------------|----------------------------------|----------------------|
| John Laird         | CHHS West              | Athletic Trainer         | \$99,969                          | 1/01/18                          | Retirement           |

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

**(a) Resignations**

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u>       | <u>Location</u> | <u>Assignment</u>     | <u>Hrly Rate/<br/>Salary</u> | <u>Effective<br/>Date</u> | <u>Reason</u>                  |
|-------------------|-----------------|-----------------------|------------------------------|---------------------------|--------------------------------|
| Danielle Guernon  | Harte           | Educational Assistant | \$12,091                     | 9/05/17                   | Resigned without proper notice |
| Jacqueline Hennan | Johnson         | SACC, Teacher II      | \$11.00                      | 9/01/17                   | Declined Position              |
| Austin Johnson    | Harte           | SACC, Teacher II      | \$11.00                      | 9/01/17                   | Declined Position              |
| Elizabeth Sevast  | Woodcrest       | EDCC, Teacher II      | \$15.29                      | 9/12/17                   | Personal                       |

**ITEM 3. APPOINTMENTS—CERTIFICATED**

**(a) Regular**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

| <u>Name</u>         | <u>Assignment</u>  | <u>Effective Date</u>           | <u>Per Diem<br/>Amount</u> |
|---------------------|--|---------------------------------|----------------------------|
| Elizabeth McLeester | Carusi - Acting Assistant Principal<br>(Replacing K. Hands-McKenzie) | 11/02/17-6/30/18                | \$500                      |
| Thomas Storer       | CHHS East – Acting Assistant<br>Principal (Replacing B. O'Connor)    | On or about<br>10/02/17-6/30/18 | \$500                      |

**(b) Substitute Teachers**

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 9/01/17-6/30/18.

| <u>Name</u> | <u>Name</u>     | <u>Name</u> | <u>Name</u>    |
|-------------|-----------------|-------------|----------------|
| Tara Kuroda | Lawrence Sankey | Kelly Dyer  | Ellen Schwerin |

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

(c) **Student Teacher**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

| <b><u>Name</u></b> | <b><u>College/University</u></b> | <b><u>Effective Dates</u></b> | <b><u>Cooperating Teacher/School</u></b> |
|--------------------|----------------------------------|-------------------------------|--|
| Laura Monte        | Rider University                 | 1/22/18-5/03/18               | Diana Polito/Barclay                     |

(d) **Classroom Observation**

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

| <b><u>Name</u></b> | <b><u>College/University</u></b> | <b><u>Effective Dates</u></b> | <b><u>Cooperating Teacher/School</u></b> |
|--------------------|----------------------------------|-------------------------------|--|
| Ryan Black         | St. Joseph's                     | 9/15/17-12/11/17              | Michelle Freundlich/CHHS West            |

(e) **School Rotation for CHOP Psychiatry**

**RECOMMENDATION:**

Be it resolved that the persons listed who are Psychiatry fellows at The Children's Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Kingston Elementary and Dale Schulz/CHHS East as the cooperating supervisors in accord with the data presented.

| <b><u>Name</u></b>    | <b><u>Effective Dates</u></b> |
|-----------------------|-------------------------------|
| Julie Greco           | 9/18/17-10/22/17              |
| Arun Handa            | 10/23/17-11/26/17             |
| Gabriela Andrade      | 11/27/17-12/31/17             |
| Alexander Adelsberger | 1/01/18-2/04/18               |
| Jennifer Ruane        | 2/05/18-3/11/18               |
| Preeti Soi            | 4/16/18-5/20/18               |
| Ting Chen             | 5/21/18-6/24/18               |



**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

**(f) Mentors**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

| <u>Name</u>      | <u>Protégé</u>          | <u>School</u> | <u>Effective Date</u> | <u>Amount</u>       |
|------------------|-------------------------|---------------|-----------------------|---------------------|
| Gretchen Seibert | Dawn Fichera            | Carusi        | 9/18/17-6/30/18       | \$1,000<br>Prorated |
| Sara Weber       | Stephany Sanchez-Villar | Harte         | 10/01/17-6/30/18      | \$550<br>Prorated   |

**(g) Field Experience**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

| <u>Name</u>   | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teachers/School</u> |
|---------------|---------------------------|------------------------|------------------------------------|
| Hailey Petre  | Camden County             | 9/18/17-10/18/17       | Lisa Campisi/Woodcrest             |
| Daysha Powell | Camden County             | 9/18/17-10/18/17       | Carole Roskoph/CHHS West           |

**(h) Environmental Residency Program**

**RECOMMENDATION:**

Be it resolved that Theresa Wisniewski and Gretchen Seibert from Carusi Middle School be approved to participate in the environmental residency program at Mt. Misery effective 9/26/17-9/29/17; 10/10/17-10/13/17; and 10/17/17-10/20/17, at the overnight rate of \$190.98/night, for a total cost of \$1145.88/teacher.

**(i) Homebound Tutor**

**RECOMMENDATION:**

Be it resolved that Lawrence Sankey be approved as a homebound tutor effective 9/18/17-6/30/18 at the hourly rate of \$41.03/hour.

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) **Regular**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

| <u>Name</u>                        | <u>Assignment</u>  | <u>Effective Date</u>          | <u>Hourly Rate/<br/>Salary</u> |
|------------------------------------|--|--------------------------------|--------------------------------|
| Shelby Brown<br>(Revised for name) | Paine – Exceptional Educational Assistant (New Position-30 hrs/wk) | 10/02/17-6/30/18               | \$11.53                        |
| Ruth Gluck                         | Johnson – Educational Assistant (Replacing B. Hueber- 30 hrs/wk)   | On or about<br>9/25/17-6/30/18 | \$10.22                        |
| Dana Howell                        | Harte – Educational Assistant (Replacing S. Lindsay- 30 hrs/wk)    | On or about<br>9/25/17-6/30/18 | \$10.22                        |
| Ilana Morris                       | Johnson – Title I, Educational Assistant (New Position 30 hrs/wk)  | On or about<br>9/25/17-6/30/18 | \$10.22                        |
| Christine Schneider                | Carusi – Educational Assistant (New Position 32.5 hrs/wk)          | On or about<br>9/27/17-6/30/18 | \$10.22                        |

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) **Leave of Absence, With/Without Pay**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u>          | <u>Assignment</u>                    | <u>Effective Date</u>  |
|----------------------|--------------------------------------|--|
| Lisa Aleardi         | CHHS West – Math                     | Leave with pay 9/01/17-10/06/17  |
| Helena Dobromilski   | CHHS East - English                  | Leave with pay 9/01/17-9/29/17   |
| Victoria Fieni       | Stockton – 5 <sup>th</sup> Grade     | Leave with pay 5/22/17-6/07/17;<br>Leave without pay 6/08/17-11/03/17<br>(revised for dates) |
| Heather Foote        | Barclay – Special Education          | Leave with pay 11/06/17-11/30/17;<br>Leave without pay 12/01/17-6/30/18                      |
| Kelly Hands-McKenzie | Carusi – Assistant Principal         | Leave with pay 10/30/17-1/25/18;<br>Leave without pay 1/26/18-6/30/18                        |
| Lindsay Karp         | Harte/Knight – Health & PE           | Leave with pay 10/02/17-11/06/17 (am);<br>Leave without pay 11/06/17 (pm)-2/09/18            |
| Diane Oesau          | Mann – Media Specialist              | Leave without pay 9/13/17-9/15/17  |
| Kimberly Pratt       | Barclay – Speech Language Specialist | Leave with pay 10/23/17-11/03/17;<br>Leave without pay 11/06/17-1/01/18                      |

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

**(a) Leave of Absence, With/Without Pay - continued**

| <u>Name</u>      | <u>Assignment</u>        | <u>Effective Date</u>   |
|------------------|--------------------------|---|
| Alexandra Romano | Rosa – Science           | Leave with pay 10/30/17-11/30/17;<br>Leave without pay 12/01/17-3/26/18 |
| Melissa Stoffers | Beck – Special Education | Leave with pay 9/18/17-11/10/17;<br>Leave without pay 11/13/17-5/21/18  |

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

**(a) Leave of Absence, With/Without Pay**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u>        | <u>Assignment</u>               | <u>Effective Date</u>   |
|--------------------|---------------------------------|---|
| Jean Bowman        | Cooper–SACC/EDCC,<br>Teacher II | Leave with pay 9/01/17-10/11/17   |
| Lisa D’Antonio     | Knight–Educational Assistant    | Leave with pay 9/06/17-9/07/17;<br>Leave without pay 9/11/17-9/13/17                        |
| Jessica Filippini  | Cooper – EDCC, Teacher          | Leave with pay 10/23/17-10/24/17;<br>Leave without pay 10/25/17-10/27/17                    |
| Esther Fishman     | Harte – Educational Assistant   | Leave without pay 9/01/17-TBD   |
| Debra Formanek     | Beck – Educational Assistant    | Leave with pay 10/26/17-10/27/17;<br>Leave without pay 10/30/17-11/01/17                    |
| Susan Gorman       | Barclay–Educational Assistant   | Leave without pay 9/07/17-9/22/17   |
| Dawn Lanuez        | Paine – Educational Assistant   | Leave with pay 9/05/17-9/29/17<br>Leave without pay 9/29/17-1/31/18                         |
| Indira Murali      | Harte – Educational Assistant   | Leave with pay 11/20/17-11/21/17;<br>Leave without pay 11/22/17-11/28/17                    |
| Donna Orliner      | CHHS East – Secretary           | Leave with pay 8/21/17-8/25/17  |
| Susan Overs-Dehart | Paine – Educational Assistant   | Leave without pay 9/01/17-10/30/17  |
| Lisa Semple        | Sharp – Educational Assistant   | Intermittent leave without pay<br>9/01/17-11/03/17  |
| Kevin Taylor       | CHHS East – Cleaner             | Leave with pay 7/26/17-8/28/17;<br>Leave without pay 8/29/17-9/22/17<br>(revised for dates) |
| Wanda Toledo       | CHHS West – Cleaner             | Leave with pay 6/26/17-7/04/17;<br>Leave without pay 7/05/17-8/21/17<br>(revised for dates) |

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

**(a) Salary Adjustment**

**RECOMMENDATION:**

Be it resolved that the salary of the person listed, district head custodian be adjusted for removing a boiler license effective 9/01/17-6/30/18.

| <u>Name</u> | <u>From</u>   | <u>To</u> |
|-------------|---|-----------|
| John Read   | \$39,090 prorated (includes \$992 for boiler license) | \$38,098  |

**ITEM 8. OTHER COMPENSATION--CERTIFICATED**

**(a) Payment to Presenter**

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to present after school workshops effective 10/02/17-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account #20-273-200-101-99-0101.

| <u>Name</u>           | <u>Name</u>             | <u>Name</u>         | <u>Name</u>            |
|-----------------------|-------------------------|---------------------|------------------------|
| Nina Anastasi         | Sarah Anderson          | Amanda Aslanian     | Colleen Atchison       |
| Denise Augustyn       | Waleska Batista-Arias   | Katelyn Bower       | Lynn Bresnahan         |
| Emily Cajigas         | Bernadette Calnon-Buote | Jeanine Caplan      | Nicole Ciccotelli      |
| Lindsay Ciemiengo     | Matthew Cieslik         | Karen Cohen         | Stephanie Corey        |
| Michelle Corona       | Richard D'Alessandro    | Hilary Daniels      | Joseph Davidson        |
| Sharon Davis          | Stacie Dykes            | Amy Edinger         | Heather Esposito       |
| Cathleen Fargo        | Sharon Ferguson         | Trudi Figueroa      | Karen Fulcher          |
| Lisa Gilbert          | Abbey Greenblatt        | Brian Grillo        | Christine Guglielmucci |
| Heather Hayes         | Kristen Hildebrand      | Patricia Hosgood    | Jill Jeffers           |
| Michelle Kosmaczewski | Lynne Kizpolski         | Mary Kline          | Mary Kopczynski        |
| Angela Lancos         | Megan Langman           | Kimberly Laskey     | Sherri Lattanzio       |
| David Martin          | Jenna McCoy             | Patrick McHenry     | Cheryl McMillan        |
| Michael Melograna     | Susan Melograna         | Jennifer Mihalecsko | Christine Miller       |
| Evelyn Minutolo       | Theresa Molony          | Dianna Morris       | Rebecca Muller         |
| Cynthia O'Reilly      | Nancy Paley             | Joy Patterson-Gross | Paula Pennington       |
| Mary Powelson         | Kimberly Redfearn       | Julia Rion          | Kathryn Ripple-Gilmour |
| Meg Ruesch            | Lisa Saffici            | Brian Shields       | Sukhpreet Singh        |
| Nora Smaldore         | Jennifer Taylor         | Sarah Thomas        | Tessa Wellborn         |
| James Wence           | Genna Wilensky          | Christopher Willey  | Melissa Wolhforth      |

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION—CERTIFICATED** - continued

**(b) Environmental Residency Program**

**RECOMMENDATION:**

Be it resolved that the persons listed be compensated for attending an environmental residency in-service on 9/14/17 or 9/19/17 at the rate of \$34.49/hr.

| <u>Name</u>      | <u>Name</u>     | <u>Name</u>        |
|------------------|-----------------|--------------------|
| Linda Ascola     | Donald Brubaker | Elaine Bryan       |
| Clifford Ireland | John McCormick  | Susanne Pizzutilla |
| Ronald Roberts   | Hugh Robertson  | Kathleen Butler    |

**(c) Payment for Teachers with Split Kindergarten**

**RECOMMENDATION:**

It is recommended that the teachers listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 9/01/17-6/30/18.

| <u>Name</u>       | <u>Assignment</u>  | <u>20 Minutes Per Day</u><br><u>(Sept-June)</u> | <u>Rate</u> |
|-------------------|--------------------|---|-------------|
| Stephanie Eglin   | Kilmer/Kingston    | Monday thru Friday                              | \$12.83     |
| Christina Gentile | Kingston/Johnson   | Monday thru Friday                              | \$23.76     |
| Theresa Mohrfeld  | Stockton/Woodcrest | Monday thru Friday                              | \$12.62     |
| Maureen Duffy     | Stockton/Woodcrest | Monday thru Friday                              | \$13.39     |

**ACTION AGENDA**  
**September 26, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—NON—CERTIFICATED**

**(a) Additional Payment for Head Custodians**

**RECOMMENDATION:**

It is recommended that the head custodians listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 10/16/17-4/13/18.

| <b><u>Name</u></b>     | <b><u>School</u></b>                               | <b><u>Name</u></b>   | <b><u>School</u></b> |
|------------------------|--|----------------------|----------------------|
| Mercedes Barrios-Nunez | Barclay  | Jose Afanador        | Barton               |
| David Robinson         | Cooper   | Lester Jones         | Harte                |
| Yohanny Garden         | Johnson  | Nelson Henriquez-Gil | Kilmer               |
| Sara Pacheco           | Paine  | William Buff         | Knight               |
| Humberto Estevez       | Stockton   | Edward Perrino       | Sharp                |
| Cenobia Vinas          | Alternative High School/<br>Central Administration | Eddy Arias           | Woodcrest            |
| John Earl              | District (Floater)                                 |                      |                      |

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**  
**September 26, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Second Reading of Policy and Regulation
2. First Reading of Policy
3. Waiver of Regulation 2340: Field Trips
4. Resolution for Recognition of Week of Respect
5. Resolution for Recognition of School Violence Awareness Week
6. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. SECOND READING OF POLICY AND REGULATION**

- Draft Policy & Regulation – 5330.01: Administration of Medical Marijuana

**RECOMMENDATION:**

It is recommended that the policy be approved for second reading and adoption as presented.

**ITEM 2. FIRST READING OF POLICY**

- Draft Policy– 5756: Transgender Students

**RECOMMENDATION:**

It is recommended that the policy be approved for first reading as revised.

**ACTION AGENDA**  
**September 26, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. WAIVER OF REGULATION 2340: FIELD TRIPS**

It is recommended that the Regulation be waived to accommodate the trip listed below.

| <b>School</b>       | <b>Trip</b>                 | <b>Location</b> | <b>Dates</b> | <b># School Days Missed</b> |
|---------------------|-----------------------------|-----------------|--------------|-----------------------------|
| Rosa Middle School  | 8 <sup>TH</sup> grade class | Washington, DC  | 6/6-6/7/18   | <b>2</b>                    |
| Cherry Hill HS East | Senior Trip                 | Orlando, FL     | 3/22-3/26/18 | <b>3</b>                    |
| Cherry Hill HS West | Senior Trip                 | Orlando, FL     | 4/17-21/18   | <b>3</b>                    |

**ITEM 4. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT**

**RECOMMENDATION:**

WHEREAS, Public Law 2010, Chapter 122 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 2, 2017 as “Week of Respect” and

WHEREAS, For the 2017-2018 school year, all public school districts and approved charter schools are required to designate the first full week in October as “Week of Respect” and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel to recognize the importance of character education; and to provide appropriate instruction focusing on preventing harassment, intimidation or bullying; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 2, 2017 as “Week of Respect” and directs the Superintendent to have all schools participate in activities appropriately designed to promote character education in our schools.



**ACTION AGENDA**  
**September 26, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 5. RESOLUTION FOR RECOGNITION OF SCHOOL VIOLENCE AWARENESS WEEK**

**RECOMMENDATION:**

WHEREAS, Public Law 2001, Chapter 298 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 16, 2017 as “School Violence Awareness Week” and

WHEREAS, For the 2017-2018 school year, all public school districts and approved charter schools are required to designate the third week in October as School Violence Awareness Week; and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel and law enforcement personnel to discuss methods for keeping our schools safe from violence; to create school safety plans; and to recognize those students in need of help; and

WHEREAS, The Cherry Hill Public School district encourages the participation of law enforcement personnel in discussion of methods designed to keep our schools safe from violence and welcomes their participation in safety education for our children; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 16, 2017 as “Annual School Violence Awareness Week” and directs the Superintendent to have all schools participate in activities appropriately designed to prevent violence in our schools.

**ITEM 6. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

| <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 17-18: 3257                |                            | 17-18:3260                 |                            | 17-18:3267                 |                            |
| 17-18: 3258                |                            | 17-18:3261                 |                            |                            |                            |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**ACTION AGENDA**  
**September 26, 2017**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**