



Cherry Hill Public Schools

Bret Harte Elementary School

1909 Queen Anne Road
Cherry Hill, NJ 08003



Dr Neil Burti, *Principal*
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November 15, 2017

Dear Parent(s) and Guardian(s):

This year, parent-teacher conferences will be held on December 4th, 5th, 6th, and 7th. As a reminder, you were provided with an opportunity to sign up for your conference date and time at Back to School Night. If you did not choose a time slot, one was assigned to you. A confirmation of your parent-teacher conference time is listed at the bottom of this letter. Report Cards for all students will be issued on December 22nd.

On all four conference days, students will be dismissed at 1:00 pm. Morning Kindergarten will follow a regular schedule each day. Afternoon Kindergarten will follow an early dismissal schedule, arriving at 10:30 am and being dismissed at 1:00 pm.

Please bring your child during your assigned time if they are in 3rd, 4th, or 5th grades as their conference will be student led. Also, please note that parent-teacher conferences are limited in time and the primary focus is student progress. If you need additional time or have concerns, please do not hesitate to contact your child's teacher to schedule a follow-up meeting at a later time. In addition to your classroom teacher, instructional support staff and encore teachers are available by appointment. Please email them directly to arrange for an individual conference. All email addresses can be found on the Harte website.

Sincerely,

Dr. Neil Burti
Principal

_____ 's conference is
(student name)

scheduled for _____, _____ at _____.
(day) (date) (time)